

Lists of requirements to process loan application for project:

1. Xerox Copy of your SEC REGISTRATION
  - " " of your Articles and Incorporation
  - " " of your By-Laws
2. Copy of your Corporate Secretary Certificate that the Board pass a Resolution that the corporation apply for a loan to strengthen the financial business activities of the corporation and appointing the Chairman & CEO to handle to seek the financial institution local or foreign.
3. Share holders and share subscriber Certificate signed by the Corporate Secretary
4. Financial Report 3 years back
5. Executive Summary Report Stating the following:
  - > Name of the Project
  - > Location of the project
  - > Brief description of the project
  - > Vision & Mission Statement
  - > Major Assumption
  - > Project Cost of the Project
  - > method of Financing
  - > Summary of finding and conclusion
  - > Total Land Area offered as collateral /to put up the project
  - > Total expenses of the project
  - > Project owner
6. Bank Coordinates of the applicant corporation
7. Real Estate property offered as collateral as security
  - > Location plan/Vicinity Map signed by the Geodetic Engineer
  - > Certified true copy of the Title/Tax declation
  - > Zonal Valuation of the property signed by the BIR
  - > Offer to Sale (if Acquisition property)
8. Clientas Information Sheet/Propfile
9. Passport/ID/Picture
10. Non-circumvention/disclosure Statement